



Board of Directors Meeting Agenda Form

Agenda Item #:	1
Meeting Date:	June 11, 2003 – Prattville, AL
Submitted By:	Gene Cornett
Subject:	Nomination of Buddy Jones for Honorary Membership
Background/ Supporting Information:	<p>Information from a letter submitted by Mr. Gene Cornett, ARPA Past President and Honorary Membership Recipient:</p> <p>“May I suggest to the Board of Directors that Buddy Jones be awarded an Honorary Membership within the Alabama Recreation and Parks Association. Buddy earned this honor and recognition with his more than thirty years of membership and his outstanding service to ARPA that includes a term as President in 1978, a long list of successful committee assignments and special projects and his recognition in 1982 as Professional of the Year.</p> <p>Buddy has retired from a professional career that included service in Vicksburg and Jackson, Mississippi, and Cullman and Tuscaloosa County, Alabama. He currently works part-time as a Sales Representative for J. A. Dawson Company.</p> <p>I am hopeful that the Board of Directors will approve this distinction for Buddy at their first opportunity. Don’t hesitate to call me if you have questions or if I need to make this nomination in a different way.”</p>
Existing Policy:	Board Policy Adopted in 1999 – Attached
Financial Impact:	Plaque Costs – Approx. \$35
Action Taken:	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Table



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Agenda Item #:	2
Meeting Date:	June 11, 2003 – Prattville, AL
Submitted By:	Dan Smith, CPRP – Ad Hoc Website Development Committee Chair
Subject:	Follow-up Action on ARPA Web-Site Development
Background/ Supporting Information:	<p>A presentation on this issue was made as a Committee Report by the Ad-Hoc Web Site Development Committee Chair at the April 2, Board meeting in Birmingham. At that time a handout was presented and a general overview was presented. The Board was asked to review this material for making a decision at the June meeting.</p> <p>A copy of the report presented in April accompanies this Agenda Item.</p>
Existing Policy:	\$2500 in funding for this project has been authorized in the 2003 ARPA Budget
Financial Impact:	
Action Taken:	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Table



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Agenda Item #:	3
Meeting Date:	June 11, 2003 – Prattville, AL
Submitted By:	Dee Tropeano, CTRS, CPRP- Education Committee Chair
Subject:	Proposed guidelines for the implementation of ARPA Education programs.
Background/ Supporting Information:	<p>General guidelines for developing and hosting ARPA sponsored education programs are available but after review by the 2003 Committee and input by the 2002 Chair, new guidelines are being recommended.</p> <p>The new guidelines include: Committee Development: A) The Committee Chair is selected annually by the President B) The District Representatives are selected by the District Chair and submitted to State Chair C) Each District should be represented on the Education, but not limited to Districts</p> <p>Committee Responsibilities: A) Serve as a clearinghouse for workshops B) All workshops “sponsored” by ARPA will be acknowledged by Education Committee C) Districts create topics based on expressed interests. District reps run information through the EC D) EC facilitates the development of registration material, PR, costs, etc. “How to Host a Workshop” information provide to each District Rep. E) EC will work with each District rep to help them establish fee F) All workshops will include a \$5.00 administrative fee (fee includes printing of flyers, making labels, paper, mail-out, etc.) and CEU’s G) All workshop revenues and expenses administered by state office H) Districts hosting a workshop as a fundraiser will be paid a check once the workshop is complete and the workshop host has submitted a revenue and expenses report I) Implement a letter of agreement, contract, per diem, etc. format J) Implement a non-member fee for workshops. The workshop fee will be increased \$25.00 for non-members and include an Associate Membership K) All workshops will be able to receive CEU’s someone’s standards (NRPA, Turf Grass Assn, etc.)</p>
Existing Policy:	Current operating guidelines
Financial Impact:	Increase revenue for State Office with a productive policy
Action Taken:	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Table



Board of Directors Meeting Agenda Form

Agenda Item #:	4
Meeting Date:	June 11, 2003 – Prattville, AL
Submitted By:	Dana H. Stewart – Awards Committee Chair
Subject:	Awards Criteria Revisions
Background/ Supporting Information:	In an effort to streamline and update the awards and awards criteria, after much discussion and careful consideration, the awards committee respectfully submits the following for board approval. Please refer to the attached memo.
Existing Policy:	ARPA Bylaws, Article XI, Section C
Financial Impact:	Minimal if any.
Action Taken:	<input type="checkbox"/> Pass <input type="checkbox"/> Fail <input type="checkbox"/> Table



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To: ARPA Board of Directors

From: Dana H. Stewart, Awards Committee Chair
Larry Vann, Warren Bowron, Susie Nailen, Greg Conkle,
Kim Lovelace, Roger Ingle, Lisa Holmes, Sherryll Henderson White and Kevin Baker

Date: May 28, 2003

Re: Awards Criteria Revisions

Our committee has reviewed criteria for all awards and recommends revisions in the following areas adding more credibility and improvement to the overall awards program:

- Change Innovative Program of the Year to Event of the Year Award
- Change Jim Spain Professional of the Year to Jim Spain Lifetime Achievement Award
- Change Outstanding New Professional to Professional of the Year Award
- Reduce number of Lay Citizen Awards to one recipient to potentially eliminate an infinite number of Lay Citizen Awards
- One Facility of the Year awarded per population category potentially eliminating eight awards from facility awards
- Reduce the 5 year time requirement to one year requirement for all "Merit" Awards
- Eliminate the Special Achievement Award in lieu of the Public Official Award
- Eliminate the Retiree Certificate *Note: If a person has made significant contributions in their career, then they would be recognized with an Honorary Membership upon retirement